**Padbury Parish Council**

Minutes of a virtual meeting of Padbury Parish Council held on Tuesday 8th December at 7.30pm

Present: Councillors: M Long, Chairman; S Dickens, Vice Chairman; F Morris; V Murray; M Williamson; P Burton; D Miah

Also, present: P Molloy, Parish Clerk; Councillors: S Renshell, J Chilver, L Monger & Sir B Stanier

# Period of Public Questions: None

The meeting commenced at 7.30pm.

# 53. Apologies – None

# 54. Declarations of Interest – None

# 55. Minutes

**Resolved** to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on: Tuesday 10th November 2020 - PPC/05/2021.

# 56. Sports Field, Play Area and Woodland

* Re-development of the Pavilion – Meeting held on the 3rd November, minutes circulated. Quote for demolition circulated. Next meeting being held on 16th December. Councillor Long prepared drawings for the layout and site layout which have been forwarded to Site Safe. Site Safe are preparing their drawings and will be circulated on receipt. Will need to go out to tender for at least three quotes. Will also need to go through contract finder website.
* Pavilion storage heaters – Smart meters to be fitted if possible. Clerk advised that the smart meter department will be in contact. Chased 24/11 & 8/12, await response.
* Path lights – Members noted that an electrician has been instructed to fix the path light switch at the tennis court end as currently not working.
* Play Area Lease – Chandler Ray dealing with the Land Registry. Councillor Long has requested an update and costs. Still no response.
* Play area – Thank you to Councillor Dickens for carrying out repairs to the fence.
* Playing fields – Councillor Morris advised that he has been unable to find anyone to provide quotes for the blocked drains, he will keep looking.
* Garage door to be replaced – Members discussed the quotes received. Quote 1: £2500 inc VAT, quote 2: £1803 (no VAT) and quote 3 £2,010 inc VAT. All quotes are subject to a site visit. In addition, works are required to repair/replace brickwork to side of garage door – members **resolved** to appoint one contractor to do all the work – clerk to arrange quotes.
* Playing fields – Members discussed the recent enquiries received from other football clubs. Members **resolved** that due to the current condition of the pavilion and Covid-19 restrictions it wasn’t suitable to hire the facilities to another team, clerk to advise. For future hire when the pavilion is rebuilt, the current contract will need to be reviewed and discussions held with Padbury Football Club regarding the possibility of sharing the football pitch.
* Members noted that the multi-use games area was unlocked on the 2nd December and appropriate signage fitted.
* Members noted that the tennis courts reopened on the 2nd December.
* Tennis club – Members discussed the issue raised by the tennis club regarding the path lights and car park gate. A solution was **resolved**. Clerk to advise tennis club to keep both keys in the key safe by the gate.
* Play Around the Parishes 2021 – Members **resolved** not to hold next year.
* Play Area – Members discussed the possibility of buying/fitting additional equipment. Members **resolved** to look into further next year and to also see if any funding was available.
* Caretaker has advised small leak in the Pavilion roof which has caused some damp. Members **resolved** that Councillors Morris and Dickens would check the loft to see if they can find source of the leak.

# 57. Planning

57.1 New Applications: Members noted the following applications made since the last meeting:

* None

57.2 Members noted the following decisions made by Buckinghamshire Council:

* 20/03593/APP – Two storey side extension and single storey rear extension – Orchard House, Winslow Road. **Approved**

57.3 Members noted the following applications awaiting determination by Buckinghamshire Council:

* 19/01233/APP - Erection of agricultural building - Land Rear/adjacent to Fairhaven, Main Street – objection raised. Letter sent to Aylesbury Vale District Council regarding Section 215. Councillor Chilver advised that the case was being reallocated and await an update.
* 20/03675/APP - Construction of extensions to the permitted dwelling (retrospective) – Old Oak House, Old End. This has been Called In by Councillor Monger.

57.4 Other Planning issues: Members noted:

* 19/03554/ACL – Application for a Lawful Development Certificate for an existing development of use of a detached dwelling (C3) – Old Oak House, 23B Old End. Certificate refused. Appeal lodged and allowed. Buckinghamshire Council are taking enforcement action. Councillor Chilver chasing to see if the notice has been served.
* 20/01896/ - Change of use from a public house (use class A4 drinking establishments and A3 restaurants & cafes) to a single dwelling (use class C3a dwelling house) – Four & 20, Main Street – **APPEAL** lodged ref: 20/00079/REF. Start date for the appeal is 1st December 2020. Padbury Community Hub Cbs Ltd has asked the parish council for support to oppose the appeal. Members discussed, await further information, clerk to chase.

Councillor Monger advised that there were delays within the planning department due to a change in personnel.

# 58. Finance

58.1 Members **resolved** to note that the balances for the bank accounts as at 30th November 2020 are as follows:

* Barclays Community Current account ending 959 £29,103.63.
* Barclays savings account ending 970 £18,434.64.
* Barclays Millennium Wood account ending 198 £6,084.39.

58.2 Members **resolved** to make the following payments:

Paid between meetings:

* NPower - £233.35 (£194.46 + £38.89 VAT) – Unmetered street lighting September 2020 – direct debit 5/11/20
* NPower - £13.44 (£11.20 + £2.24 VAT) – Unmetered street lighting September 2020 – direct debit 5/11/20

Payments agreed at meeting:

* P Molloy- £352.80 – November salary – Cheque 102175
* R Gough – £45.00 – November caretaking costs – Cheque 102176
* F Morris - £438.93 (£365.78 + £73.16 VAT) – Batteries and charger, hedge cutting at the playing fields and the woods – Cheque 102177
* Phillips & Sons (Buckingham) Ltd - £168.46 (Oct/Nov pump) – Please note that this cheque replaces cheque number 102173 which is now void – payee details changed. Cheque 102178
* Buckinghamshire Council - £303.70 (£253.08 + £50.62 VAT) – Dog waste bins – Cheque 102179

58.3 Members **resolved** to note the following income:

* Padbury Tennis Club – rent & electricity - £332.99
* Padbury Pump advertisers - £225.00

58.4Members **resolved** the transfer of funds from the Millennium Woods account to the current account of £175.00 for the hedge cutting.

58.5 Members **resolved** the Income, Expenditure, Summary and Budget year to date statements as of 30th November 2020.

58.6 Members noted that the update of the bank mandate to include Councillor Miah to the list of signatories for the parish council accounts was in progress.

58.7 Draft budget for year 2021-22 was updated and circulated for comment. Draft budget and precept were discussed. Tax base is £368.28, which will be confirmed during week commencing 14th December. Members **resolved** to accept a precept of £24,104.

# 59. Other Parish Council Business

* Winslow & Villages Community Board – Members noted that the funding application for mobile speed devices has been approved. Quotes received and circulated. Members requested a further quote to be obtained from the Buckingham based company, clerk to action.
* Padbury Village Facebook / New website – Members **resolved** that clerk to add suitable content.
* National Highways and Transport Services (NHT) online survey – email circulated 23/11.
* New laptop – costs circulated on the 23/11, Members **resolved** plus additional cost for set up. Clerk to action.
* Accounts package – Councillor Burton and clerk are looking into options available.
* Bart Community Bus for North Bucks (email circulated 16/11). Members **resolved** unlikely to be needed in Padbury.
* Governance documents – Members **resolved** that all documents are to be reviewed. Clerk to action.

# 60. Maintenance/Environmental Issues

* Community Support Group within Padbury – Members **resolved** to continue discussion in January meeting.
* Padbury Pump – Members discussed the costs of using recycled paper (£391.22) - not resolved. Members **resolved** that the number of copies required has increased, new printing costs £185.66.
* Pre-school committee would like to arrange to have a collection bin for unwanted clothes. Members discussed and **resolved** that the PFA should approach the school regarding a possible location within their grounds. If want to place bin on the grass verge, PFA would need to seek permission from Buckinghamshire Council – clerk to advise.
* Greener Padbury Group – Councillor Murray attended the meeting and advised them that the Parish Council would like to see a more co-ordinated approach from the group(s) with costs, time and maintenance implications when ideas are put forward.

# 61. Buckinghamshire Council:

* The re-surfacing of the footway on Main Street is now complete – Clerk raised concerns re grass verges. Update received 11th June - They will be assessing sites for remedial work later this summer and the footway work at Padbury should be prioritised. Councillor Chilver to chase.
* Bus stops (two by new development) – Improvements to be undertaken but consultation has yet to be carried out. Clerk asked for update 27/11, await response. Councillor Chilver to chase.
* Crossing on the A413 – Under Section 38 developer to install an informal crossing. Under Section 106 a pelican or toucan crossing to be installed. Transport for Bucks will contact the Parish Council so as location and type of crossing can be discussed. Please note: the informal crossing and the pelican/toucan crossing maybe in the same location. Update 24/11 They arelooking at possibly fitting a pedestrian controlled traffic light crossing due to the speed of the traffic. Funding needs to be finalised, also a consultation needs to take place, which should start in the next 3 weeks or so. The parish council will be consulted. Possible installation date – next summer school holidays, may try for Easter holidays but seemed unlikely. Councillor Chilver to chase and will also escalate due to the delays.

# 62. Highways

Thanks to Councillor Chilver for his assistance with the Lenborough Road roadworks.

# 63. Dates of next meetings – Padbury Parish Council – Members are asked to note:

12th January 2021, 9th February 2021, 9th March 2021, 13th April 2021, 11th May 2021, 8th June 2021, 13th July 2021, 14th September 2021, 12th October 2021, 9th November 2021 & 14th December 2021.

Meeting closed at 9.30pm

Signed…….………………………………Chairman / Date…………………………